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Library Trustee Minutes 05/10/11

Robbins Board of Trustees
Meeting May 10, 2011

Call to Order

Kathryn Gandek-Tighe called the meeting to order at 7:20 pm. The following Trustees were present: Katharine Fennelly, Brigid Kennedy-Pfister, Joyce Radochia, Barbara Muldoon, Heather Calvin and Frank Murphy. The Library Director, Maryellen Loud, also attended.

Approval of Minutes

The Trustees approved the minutes of April 12, 2011 with amendments. Ms. Fennelly moved to accept the minutes as amended, seconded by Mr. Murphy, the minutes were approved.

Communications

Nancy Gentile sent a thank you note to the Trustees for her parting gift as she moved on to a new position.

Community Time

No community members were present at the meeting.

Director's Report

The Trustees reviewed the Directors report. The film series has continued to be well received. The Older Active Adult series has also been well received.

Budget Update

The budget situation remains the same. The future of potential cuts in hours etc. depends on the success of the override which will be held June 7, 2011.

Meeting Room Policy

Meeting rooms are available to groups, business, and individual authors. Ms. Loud suggested that the Trustees consider including individuals generally in the policy. Ms. Fennelly moved to amend the meeting room policy to read, in paragraph (1) ".....local governmental and non-profit groups, and Arlington residents....." Ms. Radochia seconded the motion, which was unanimously approved.

Annual Report Flyer

The Trustees reviewed the annual report flyer that will be distributed in the library and to town meeting. Trustees made suggestions that Ms. Loud will incorporate.

Donation from Pleasant Street Congregational Church

The Trustees discussed the possibility of accepting an offered portrait of Rev. Samuel C. Bushnell who served as pastor of the Pleasant Street Congregational Church and as a Trustee of the Robbins Library (and as chair of the Board for a significant period). The church has closed as a worshipping community and this portrait is among their archived materials. Mr. Murphy agreed to set up an appointment to view the portrait and report to the Board on his conversation and opinion of the portrait. He will let the Trustees know when it is scheduled in case any other Trustee wants to attend.

Fundraising/ Foundation

Ms. Fennelly has written a letter to send for the Sunday donations. A date was suggested for envelope stuffing for the mailing. Ms. Kennedy-Pfister will review the foundation bylaws.

Nominating Committee

Ms. Fennelly and Ms. Radochia will form the nominating committee for the positions of Chair and Vice-Chair. The vote for these positions will be held at the June 2011 meeting.

Next meeting is June 22nd

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,
Brigid Kennedy-Pfister

Documents Provided

- Agenda Meeting of the Board of Trustees Tuesday May 10, 2011
- Draft Minutes of the Meeting of the Board of Trustees April 12, 2011
- Letter from Sally Rogers Historian of the Pleasant Street Congregational Church
- Director's Report April 2011
- Draft of Annual Report flyer
- Meeting Room Policy